**

Info Sheet:   
MacBook

1. To turn on the MacBook, press the power button on the top right hand corner of the keyboard. If the MacBook needs to be charged, connect the power cord to the outlet in the top left hand corner.
2. In order to log into the Butler MacBooks, you must first connect the computer with an Ethernet cord. It may be necessary to click on the gray text above the log in boxes if using a Butler username and password does not work at first.
3. Once logged in, Internet access is available by clicking on the AirPort icon located on the right side of the top menu bar.
4. Users can then access all programs and features already installed on the MacBook.
5. To turn on the MacBook, press the power button on the top right hand corner of the keyboard. If the MacBook needs to be charged, connect the power cord to the outlet in the top left hand corner.
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## More Information

For access to additional information, tutorials and workshops, please visit the Center for Academic Technology website, <http://www.butler.edu/it/cat>, contact any Center for Academic Technology staff member at [training@butler.edu](mailto:training@butler.edu),or contact the Information Commons desk in Irwin Library at [infocommons@butler.edu](mailto:infocommons@butler.edu) or 940-9235.

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