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Info Sheet:
Roland Voice Recorder

1. Turn the power on, by sliding and holding the switch on the right side to "POWER."
2. Before recording, be sure there is a memory card in the SD slot located at the top of the recorder. In order to change the batteries, there is a panel on the back that slides down to open.
3. To begin recording, press the red record button in the center of the device. It will then be on Standby mode. If the light below the word "PEAK" lights up, the sound is too loud.
4. After that, pressing the record button again will count down and then begin recording.
5. Press the stop button in the center of the device to stop recording.
6. Turn the power on, by sliding and holding the switch on the right side to "POWER."
7. Before recording, be sure there is a memory card in the SD slot located at the top of the recorder. In order to change the batteries, there is a panel on the back that slides down to open.
8. To begin recording, press the red record button in the center of the device. It will then be on Standby mode. If the light below the word "PEAK" lights up, the sound is too loud.
9. After that, pressing the record button again will count down and then begin recording.
10. Press the stop button in the center of the device to stop recording.

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## More Information

For access to additional information, tutorials and workshops, please visit the Center for Academic Technology website, <http://www.butler.edu/it/cat>, contact any Center for Academic Technology staff member at training@butler.edu,or contact the Information Commons desk in Irwin Library at infocommons@butler.edu or 940-9235.

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