# Google Reader

Summary of contents of guide.

## Setting Up Google Reader

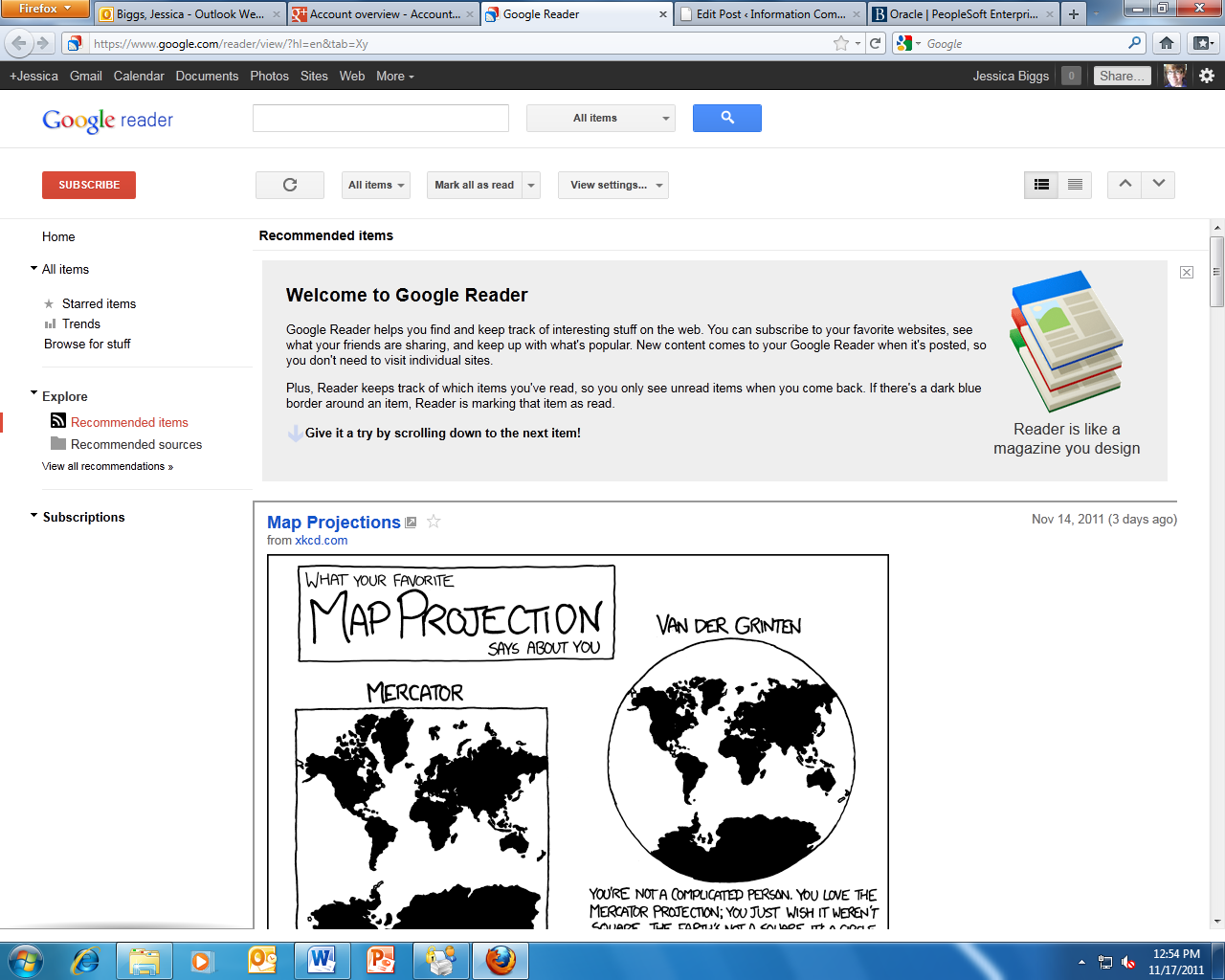
To start using Google Reader, go to [www.google.com](http://www.google.com) and under **More** click on **Reader**. If not already using a Google account, follow the directions on the screen to sign up.

### Step 1

A window will pop up, welcoming the user to Google Reader. Click **OK**.

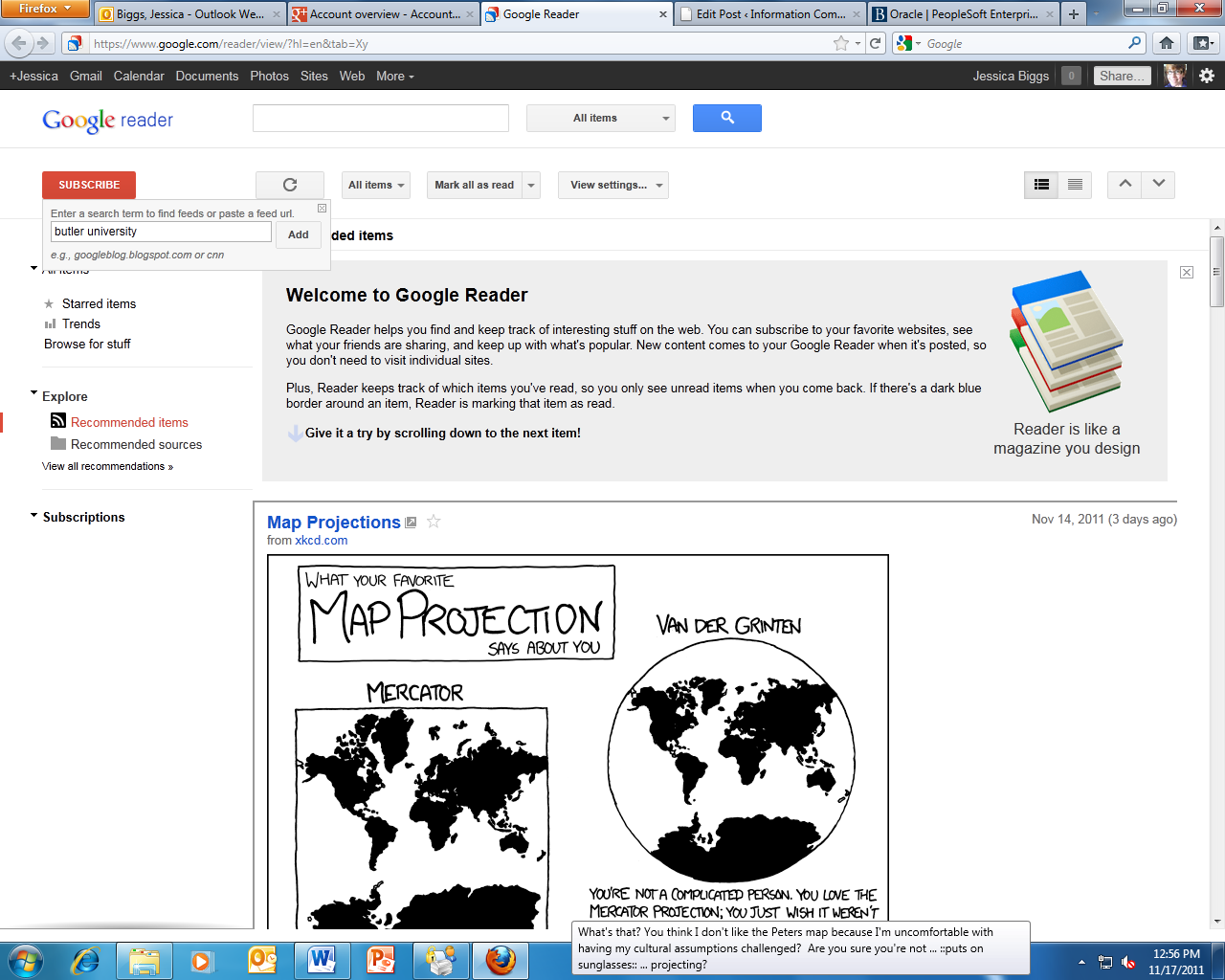
### Step 2

To subscribe to a site, click the red **Subscribe** button.



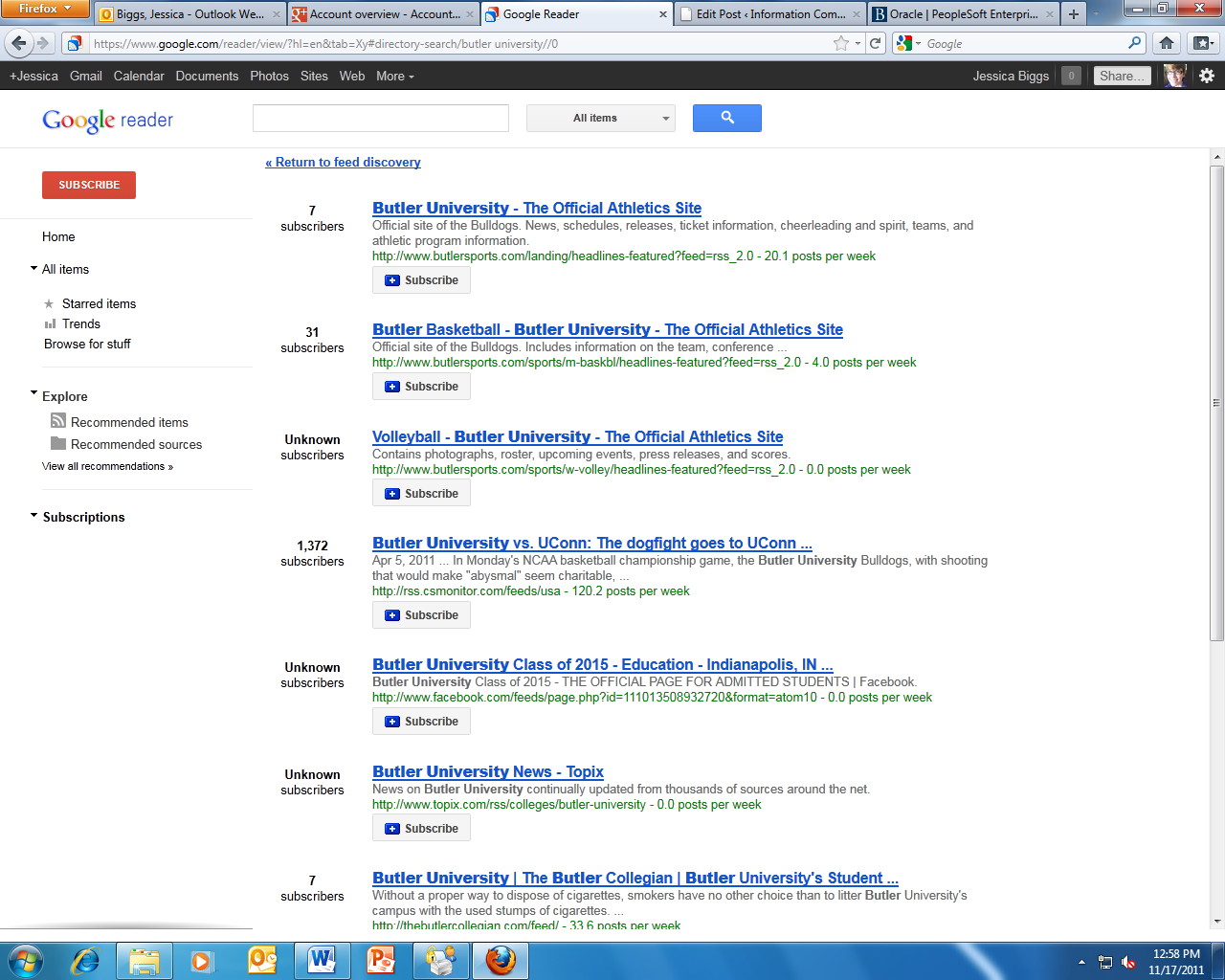
### Step 3

Enter a keyword or a URL to find a page. Click **Add**.



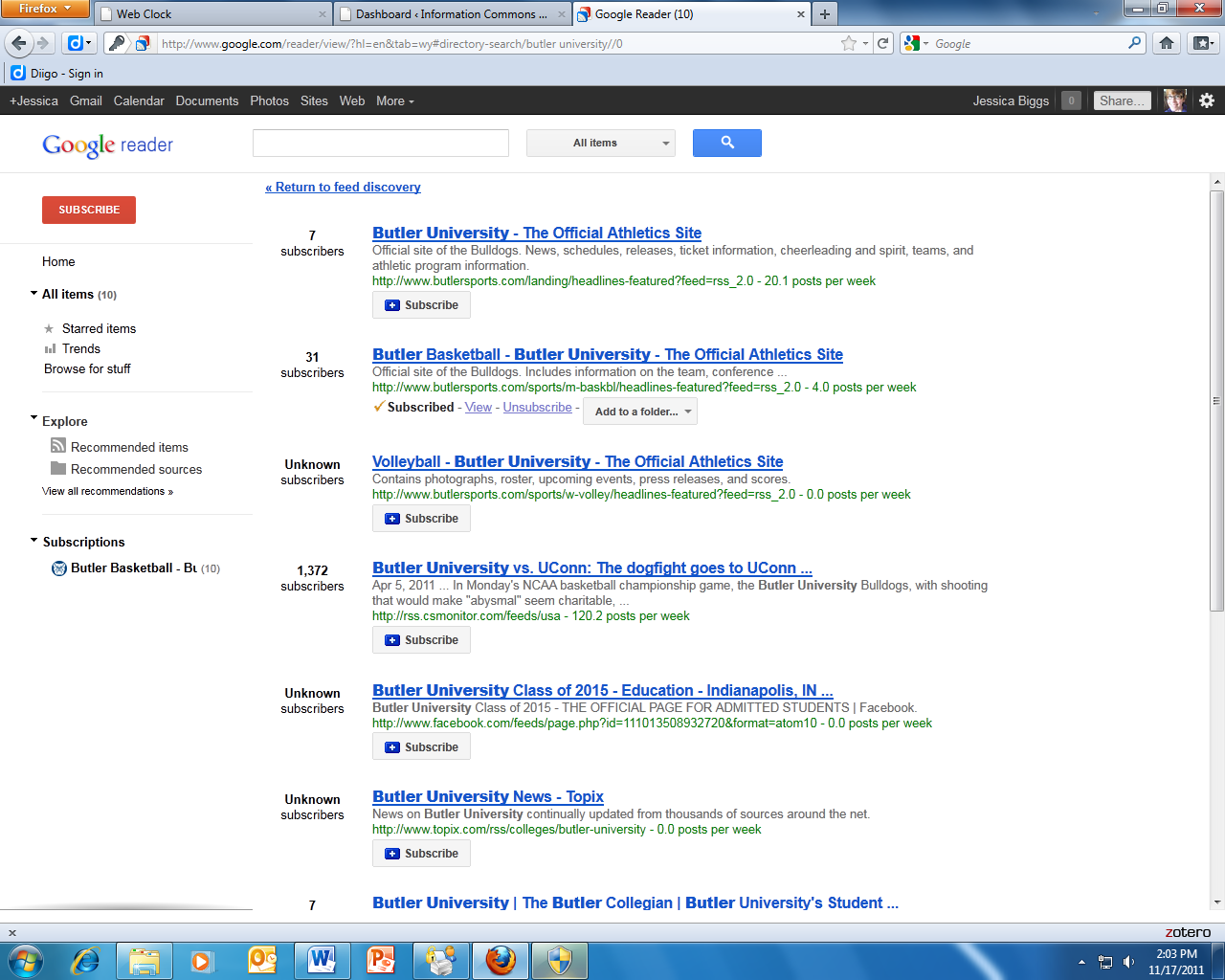
### Step 4

Click **Subscribe** under the site desired.



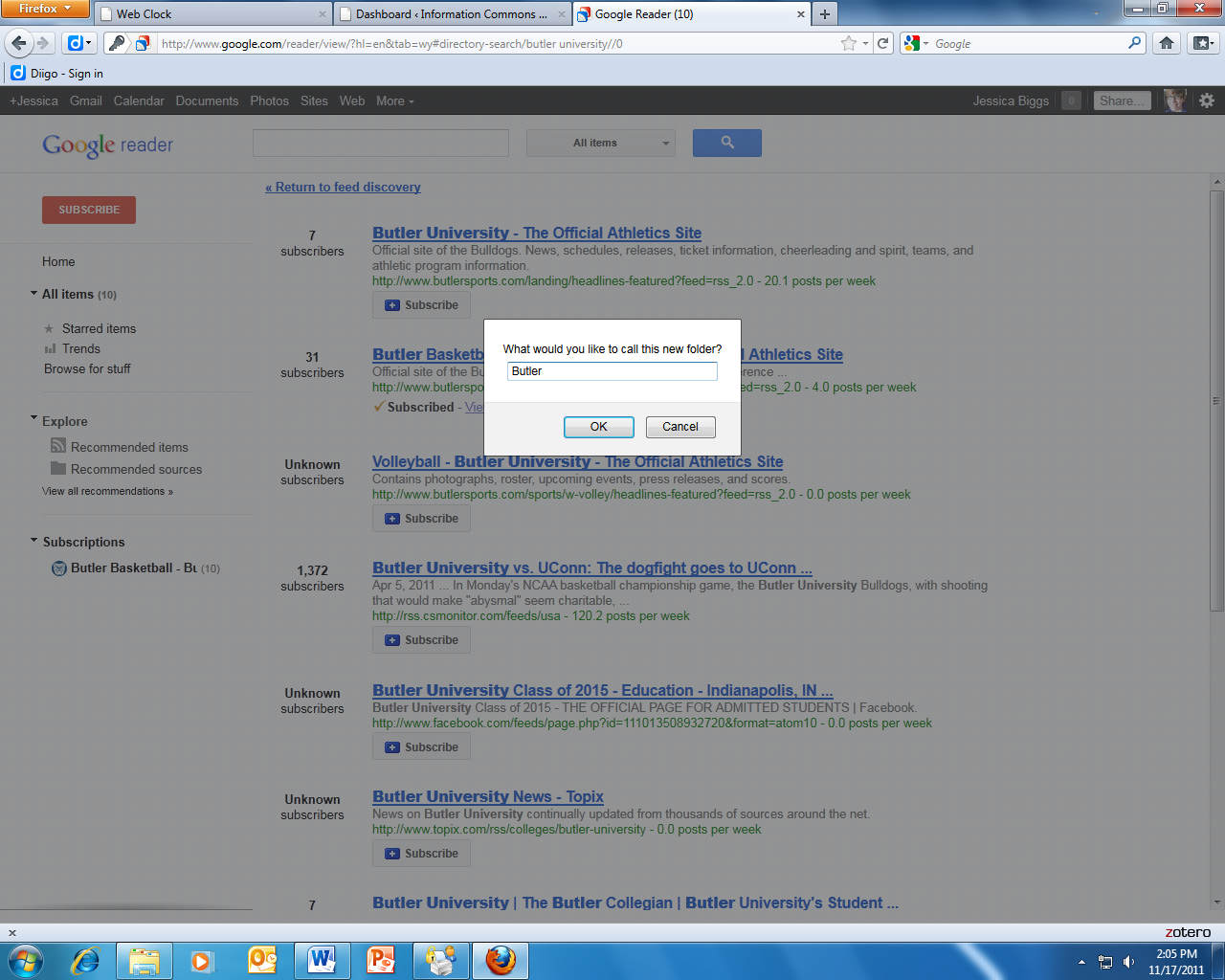
### Step 5

If desired, add the page to an existing folder or create a new folder. To do this, just click **Add to a folder**.



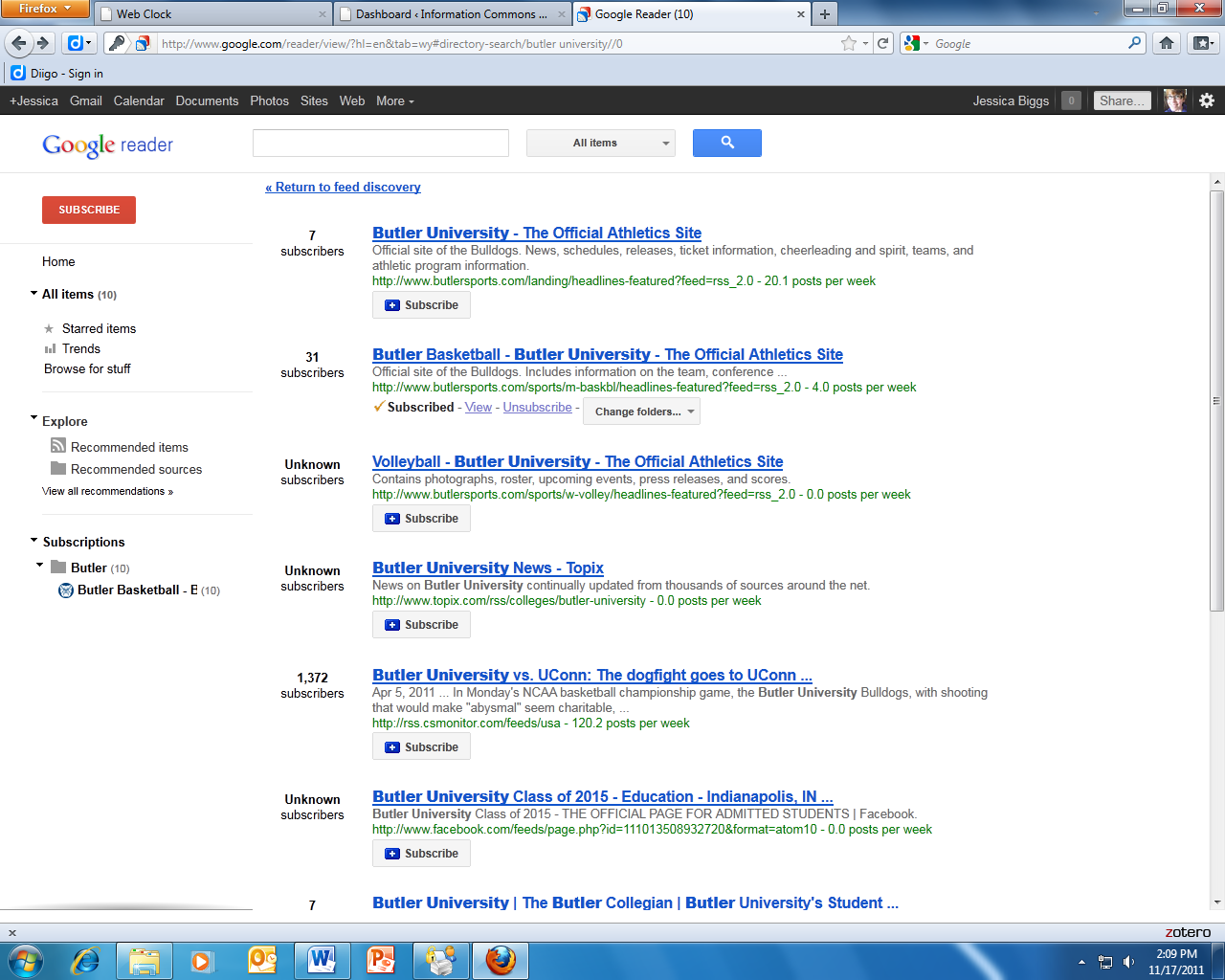
### Step 6

If creating a new folder, click on **New folder** and in the window that pops up, type the folder name under **What would you like to call this new folder?** and then click **OK**.



### Step 7

Click on **Home** to view the feed from the website(s) subscribed to in the previous steps.



## More Information

For access to additional information, tutorials and workshops, please visit the Center for Academic Technology website, http://www.butler.edu/it/cat, contact any Center for Academic Technology staff member at training@butler.edu, or contact the Information Commons desk in Irwin Library at infocommons@butler.edu or 940-9235.

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